

**KENTUCKY APPLIED BEHAVIOR ANALYST LICENSING BOARD**  
**MEETING MINUTES**  
**April 22, 2022**

A regular board meeting of the Applied Behavior Analyst Licensing Board was held by The Department of Professional Licensing (DPL) at 500 Mero St, Frankfort, KY 40601 via Zoom & in PPC Conference Room 127CW on April 22, 2022.

**MEMBERS PRESENT**

Nicole Newsom  
Allan Allday  
Ashley Clark  
Jennifer A. Tucker  
Jennifer Pollard

**DPL STAFF**

Jamar Carter, Boards & Commissions Support SPC  
Kevin Winstead, Commissioner  
Daniel Leffel, Board Counsel

**MEMBERS ABSENT**

Kirsti Singer

**GUEST**

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**CALL TO ORDER**

Board Chair, Ashley Clark called the meeting to order at 10:03 a.m.

**APPROVAL OF MINUTES**

Kirsti Singer made a motion to approve the meeting minutes from the March 25, 2022 regular board meeting and the April 15, 2022 special board meeting.

Allan Allday seconded the motion and the motion carried.

**FINANCIAL STATEMENTS**

The board reviewed the financial statement for the month of March 2022 with no additional questions at this time.

**DPL REPORT**

Commissioner Winstead briefed the board on the State of Emergency expiration & the End of State Emergency notification sent to all licensees on behalf of The Department of Professional Licensing which can be found on each board's website. Mr. Winstead also notified the board of HB188 & the Temporary Telehealth Registry expiration date of May 15, 2022.

After further review of the Support Services Agreement, a motion was made by Kirsti Singer to accept the terms of the agreement. Jennifer Pollard seconded the motion & the motion carried.

**LEGAL COUNSEL**

The board continued to review of the Kentucky Administrative Regulations regarding the comments & suggestions provided by LRC & former board member, Dr. Erick Dubuque.

After further deliberation, a motion was made by Allan Allday to delegate legal to draft a letter to the REGS compiler at LRC to defer/postpone the finalization of any regulations until the June legislative session. Jennifer Pollard seconded the motion & the motion carried.

A motion was made by Allan Allday for the board to host a special meeting scheduled for May 9, 2022 from 9:30 a.m. to 11:30 a.m. Kirsti Singer seconded the motion & the motion carried.

**OLD BUSINESS**

No old business at this time

**NEW BUSINESS**

Boards & Commissions Support Specialist informed the board on the parting of board chair. Dr. Erick Dubuque and the board exercised 319C.030(5) as follows:

A motion was made by Allan Allday to elect Ashley Clark as Board Chair, Jennifer Pollard seconded the motion & the motion carried.

A motion was made by Allan Allday to elect Kirsti Singer as Board Vice-Chair, Jennifer Pollard seconded the motion & the motion carried,

A motion was made by Kirsti Singer to elect Jennifer Pollard as Board Secretary, Nicole Newsom seconded the motion & the motion carried.

A motion was made by Kirsti Singer to appoint Nicole Newsom to the applications committee, Allan Allday seconded the motion & the motion carried.

To show gratitude for their excellent service as board members, a motion was made by Allan Allday to send appreciation plaques to both Dr. Dubuque & Jonathan Keefe, Ashley Clark seconded the motion & the motion carried.

**LICENSURE STATUS REPORT**

Boards & Commissions Support Specialist Jamar Carter presented the licensure status report to the Board for review. The report showed there are currently five hundred and seventy-eight (578) active licenses: five hundred and forty-five (545) active behavior analysts; seventeen (17) active assistant behavior analysts with three (3) being Active-Active Not Eligible to Practice; ten (10) active licensed temporary behavior analyst with three (3) being Active-Active Not Eligible to practice licensed temporary behavior analyst, zero (0) temporary behavior analyst assistants and six (6) temporary registered telehealth health care providers.

**SUPERVISION COMPLIANCE REPORT**

The Supervision Compliance Report was presented to the Board for review. The report showed zero (0) reports due

**APPLICATIONS COMMITTEE REPORT**

The applications committee reviewed seven (7) Licensed Behavior Analyst Applications, with the following recommendations:

Brown, Jencie - LBA Approved 4/22/2022	Koliefotis, Vasiliki C. –Approved 4/22/2022
Haddan, Lauren E. - LBA Ratified Approval 4/20/2022	McGowen, Travis L. – LBA Ratified Approval 4/12/2022
Hazelwood Hausman, Heather – LBA Ratified Approval 4/20/2022	Niemeier, Abigail E. – LBA Ratified Approval 3/25/2022

Kirsti Singer made a motion to accept the applications committee recommendations, Allan Allday seconded the motion and the motion carried.

**COMPLAINTS COMMITTEE REPORT**

The board was presented 2021ABA00002 with the recommendation to dismiss the complaint. A motion was made by Jennifer Pollard to accept the recommendation from the complaints committee, Ashley Clark seconded the motion & the motion carried.

**APPROVAL PER DIEM**

Kirsti Singer made a motion to approve per diem for all eligible members attending the April 22, 2022 board meeting. Jennifer Pollard seconded the motion and the motion carried.


Nicole Newsome made a motion to approve per diem for all eligible members who attended the April 13, 2022 special meeting. Jennifer Pollard seconded the motion & the motion carried.

**NEXT MEETING:**

The next scheduled board will take place on Friday, May 20, 2022 at 500 Mero St. Frankfort, KY 40601 at the Mayo-Underwood Building. The Complaints Committees will meet prior, at 9:00 a.m., with the board meeting to follow at 10:00 a.m.

**ADJOURN**

Jennifer Pollard made a motion to adjourn at 11:54 a.m. having no further items of discussion. Kirsti Singer seconded the motion and the motion carried.

  
Ashley Clark, Board Chair